

Submitted by: Chair of the Assembly at
the Request of the Mayor

Prepared by: Project Management &
Engineering Department

For reading: March 2, 2010

CLERK'S OFFICE

APPROVED

Date: 4-13-10 **ANCHORAGE, ALASKA**
AR No. 2010-70

1 **A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING**
2 **ONE HUNDRED SIXTY-EIGHT THOUSAND NINE HUNDRED FORTY-THREE**
3 **DOLLARS (\$168,943) FROM ANCHORAGE WATER & WASTEWATER UTILITY**
4 **(AWWU) FUND (550) AND ONE HUNDRED SIXTY-EIGHT THOUSAND NINE**
5 **HUNDRED FORTY-THREE DOLLARS (\$168,943) FROM SOLID WASTE**
6 **SERVICES (SWS) FUND (563) AS CONTRIBUTIONS TO THE HERITAGE**
7 **LAND BANK (HLB) CAPITAL FUND (421) FOR THE GIRDWOOD INDUSTRIAL**
8 **PARK RUANE ROAD IMPROVEMENTS PROJECT.**

9
10 **WHEREAS**, HLB has received contributions from AWWU and SWS for their cost
11 shares for the Girdwood Industrial Park Ruane Road Improvements project; and
12

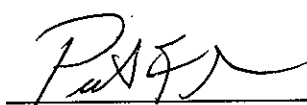
13 **WHEREAS**, The total project cost for the Girdwood Industrial Park Ruane Road
14 Improvements was \$506,829, and the combined cost share for AWWU and SWS
15 totals Three Hundred Thirty-Seven Thousand Eight Hundred Eighty-Six Dollars
16 (\$337,886); now, therefore,
17

18 **THE ANCHORAGE ASSEMBLY HEREBY RESOLVES:**

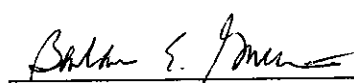
19
20 **Section 1.** To appropriate the sum of ONE HUNDRED SIXTY-EIGHT
21 THOUSAND NINE HUNDRED FORTY-THREE DOLLARS (\$168,943) from
22 AWWU Fund (550) and ONE HUNDRED SIXTY-EIGHT THOUSAND NINE
23 HUNDRED FORTY-THREE DOLLARS (\$168,943) from SWS Fund (563) as
24 contributions to the HLB Capital Fund (421) for the Girdwood Industrial Park
25 Ruane Road Improvements project.
26

27 **Section 2.** This resolution shall take effect immediately upon approval by the
28 Assembly.
29

30 **PASSED AND APPROVED** by the Anchorage Assembly this 13th day of
31 April, 2010.
32

33
34 
35
36 Chair

37 **ATTEST:**

38 
39
40 Municipal Clerk

41
42 Department of Appropriation:
43 Heritage Land Bank (Fund 421) \$337,886



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 148-2010

Meeting Date: March 2, 2010

From: MAYOR

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE HUNDRED SIXTY-EIGHT THOUSAND NINE HUNDRED FORTY-THREE DOLLARS (\$168,943) FROM ANCHORAGE WATER & WASTEWATER UTILITY (AWWU) FUND (550) AND ONE HUNDRED SIXTY-EIGHT THOUSAND NINE HUNDRED FORTY-THREE DOLLARS (\$168,943) FROM SOLID WASTE SERVICES (SWS) FUND (563) AS CONTRIBUTIONS TO THE HERITAGE LAND BANK (HLB) CAPITAL FUND (421) FOR THE GIRDWOOD INDUSTRIAL PARK RUANE ROAD IMPROVEMENTS PROJECT.

HLB has entered into an agreement with AWWU and SWS to provide a one third cost share each of the total project cost for the Girdwood Industrial Park Ruane Road Improvements project.

The total project cost was \$506,829.00. One third cost share equals \$168,943. Total contribution for AWWU and SWS is \$337,886 which has been received by the Municipality of Anchorage. This appropriation is necessary to reimburse HLB for the cost of improvements of Ruane Road.

The accounting details are as follows:

REVENUE

Account	Account Name	Amount
421-1252-9601-BP2009	Contribution from Other Funds	\$337,886

EXPENSES

Account	Account Name	Amount
421-1252-5302-BP2009	Infrastructure – Any Cost	\$321,819
421-1252-3841-BP2009	Administrative Overhead	16,067
	Total	\$337,886

THE ADMINISTRATION RECOMMENDS APPROVAL OF A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE HUNDRED SIXTY-EIGHT THOUSAND NINE HUNDRED FORTY-THREE DOLLARS (\$168,943) FROM AWWU FUND (550) AND ONE HUNDRED SIXTY-EIGHT THOUSAND NINE HUNDRED FORTY-THREE DOLLARS (\$168,943) FROM SWS FUND (563) AS CONTRIBUTIONS TO THE HERITAGE LAND BANK

**(HLB) CAPITAL FUND (421) FOR THE GIRDWOOD INDUSTRIAL PARK
RUANE ROAD IMPROVEMENTS PROJECT.**

Prepared by: J.W. Hansen, Acting Director
Project Management & Engineering Department

Concur: William M. Mehner, Director
Heritage Land Bank

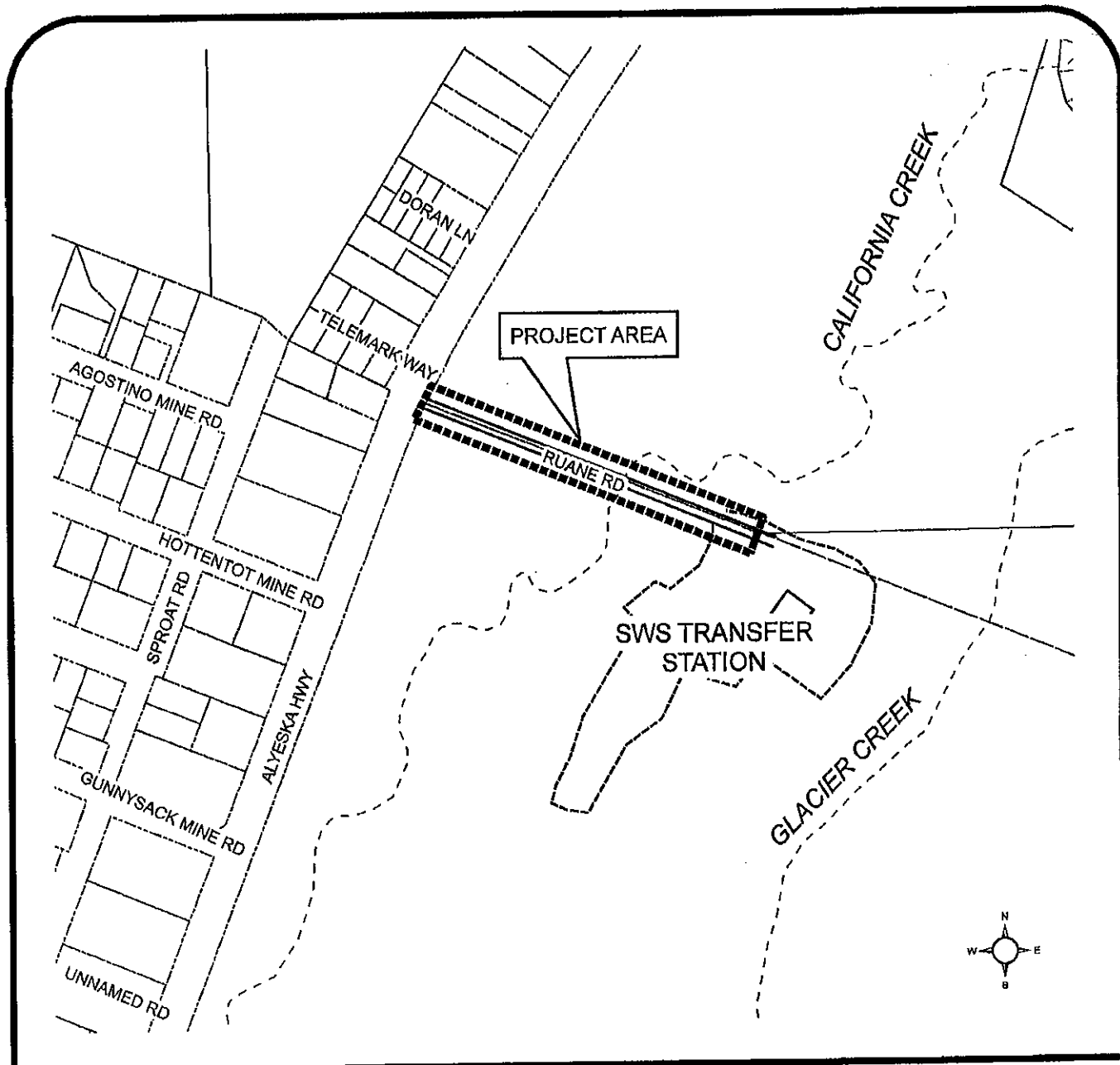
Concur: Greg Jones, Executive Director
Office of Community Planning and Development

Fund Certification: Lucinda Mahoney, CFO

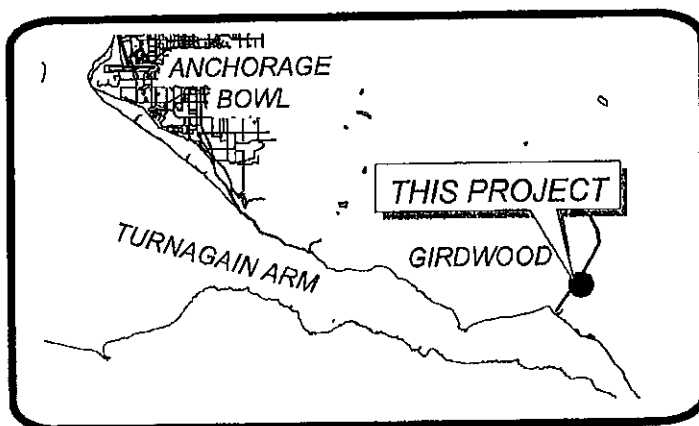
563-8921-892107-3901-BP2007	\$168,943
(2007 SWS Capital Funds)	
550-W8000-4071-BP2009	\$168,943
(2009 AWWU Sewer Operating Funds)	

Concur: George J. Vakalis, Municipal Manager

Respectfully submitted: Daniel A. Sullivan, Mayor



RUANE ROAD IMPROVEMENTS, GIRDWOOD



RUANE ROAD IMPROVEMENTS

PME 08-056

JANUARY 26, 2010

Office of Planning, Development and Public Works
Project Management and Engineering Department

RECEIVED

OCT - 7 2008

Project Management & Engineering
Municipality of Anchorage

**Memorandum of Agreement between
Project Management & Engineering Department, Anchorage Water and Wastewater
Utility, Solid Waste Services, and Heritage Land Bank
Regarding**

Girdwood Industrial Park - Ruane Road Improvements

PM&E Project No. 08-056

AWWU PeopleSoft Project ID

SWS PeopleSoft Project ID 892107

HLB parcel No. 6-057

This will constitute an agreement made and entered into this 23rd day of September 2008, by and between the Anchorage Water and Wastewater Utility (AWWU), Solid Waste Services (SWS), Heritage Land Bank (HLB) and the Project Management and Engineering Department (PM&E), in regards to work to be completed on behalf of AWWU, SWS, and HLB within the project limits of the PM&E project identified as Girdwood Industrial Park - Ruane Road Improvements (the Project).

Project Scope of Work

PM&E's scope of work includes furnishing all labor, materials, equipment, supervision, and other facilities necessary to successfully complete the work set forth in the Drawings and Specifications. PM&E will advertise and request bid proposals for construction of the Project. Each of AWWU's, SWS's, and HLB's portion of the cost will be one-third (1/3) of the total Bid Proposal of the PM&E scope of work. PM&E will recommend award of a construction contract to the lowest responsive and responsible bidder.

Project Impacts to AWWU, SWS and HLB, and Assignment of Cost Responsibilities

All items will be constructed in accordance with the Contract Documents and MASS unless otherwise specified in Special Provisions provided by AWWU, SWS, and HLB to PM&E.

Reference MASS SECTION 10.04 SCOPE OF WORK, Article 4.15 Utilities

In the event that relocation of utilities becomes necessary as a result of the Project, the parties shall be notified immediately. AWWU and SWS will review appropriate asset relocation costs with PM&E and AWWU and SWS will reimburse PM&E on its 1/3 share of relocation costs determined to be impacted by the Project. If other non-AWWU and SWS utility relocations are necessary because of this project, AWWU, HLB and SWS will contribute equally to the utility relocation expenses. AUS

Reference MASS SECTION 10.05 CONTROL OF WORK, Article 5.14 Duties of Inspectors

AWWU, SWS, and HLB will each be responsible for one-third (1/3) of all costs associated with pre-construction, construction, and post-construction inspection service labor charges.

Bid Proposal

The Project will provide for the construction of road improvements and other related work listed as a schedule of items from the PM&E construction work. AWWU, SWS, and HLB shall each reimburse PM&E fully for one-third (1/3) of the road improvements and other related construction work.

Changes to the Scope of Work and Unforeseen Events

Effort has been made to minimize or avoid unforeseen conflicts with AWWU water and sanitary sewer improvements and SWS facilities. In the event conflict at some location(s) occurs during construction, resolution of conflicts shall be made in accordance with MASS.

Unforeseen events that result in a proposed change order will be addressed to the PM&E Project Engineer. Upon receipt, PM&E will coordinate with AWWU, SWS, and HLB on action to be taken and cost allocation. Any proposals for change orders related to the construction work must be agreed upon between AWWU, SWS, HLB and PM&E. This may include scope, cost, and schedule, prior to PM&E authorizing the construction contractor to proceed with change order work. Change order proposals will be coordinated through respective points of contact: Todd C. Jacobson, The Boutet Company (522-8776); Tom Winkler, AWWU (564-2785); and Mark Madden, SWS (343-6279), William M. Mehner (or delegate), HLB (343-4334).

Unforeseen events may require this agreement to be amended. This agreement shall only be amended, modified or changed by writing, executed by authorized representatives of AWWU, SWS, HLB and PM&E.

AWWU, SWS, HLB, and PM&E acknowledge the following as authorized representatives on any subsequent amendments:

For AWWU: Mark Premo, General Manager Project Manager *ALS*

For SWS: Mark Madden, Director

For HLB: William Mehner, Executive Director

For PM&E: Todd Jacobson, P.E., Project Manager, The Boutet Company, Inc.

Estimated Professional Services

Estimated costs for design, construction, and completion of the project are:

Estimated construction cost (SeaCoast Bid):	\$400,171
15% construction contingency	\$70,000
PM&E OH, admin & inspection costs	\$125,000
Estimated total project cost	\$595,171

Estimated Reimbursement of Costs

Bids for the Project were opened on August 26, 2008 (Invitation to Bid No. 28-C061) and SeaCoast Construction is the lowest responsive and responsible bidder. The unit price work is addressed in "Schedule A - Roadway Improvements" for \$606,171. AWWU, SWS, and HLB shall each reimburse PM&E fully for one-third (1/3) of the construction work based on actual costs. For this project, AWWU, SWS, and HLB each agrees to accept a Journal Entry generated *ALS*

Memorandum of Agreement between
Project Management & Engineering Department and Anchorage Water and Wastewater Utility and Solid Waste Services
Girdwood Industrial Park Ruane Road Improvements, PM&E Project No. 08-056
AWWU PeopleSoft Project ID _____
SWS PeopleSoft Project ID 892107

by PM&E to transfer one-third (1/3) of the ^{total project costs} ~~Schedule A~~ bid amount of \$595,171 from AWWU, SWS, and HLB to PM&E. At the end of the project, AWWU, SWS, HLB and PM&E will reconcile actual ~~construction costs~~ ^{project} costs. AJJ
HJ

PM&E Pay Estimates to Construction Contractor and PM&E Billings to AWWU, SWS, HLB

AWWU's, Project Manager, SWS's Mark Madden, and HLB's, William Mehner (or delegate) and The Boutet Company's, Todd C. Jacobson will coordinate to confirm completed construction progress prior to PM&E making payment to the contractor for AWWU, SWS, and HLB improvements construction.

Deliverables:

PM&E shall deliver the following to AWWU, SWS, and HLB:

1. Bid documents (5 hard copies).
2. Bid tabulations (electronic copy - MS Excel format).
3. Contractor pay estimates.
4. Change orders (for any field changes).
5. Additional field documentation related to improvement work, as applicable.
6. PM&E's Inspector's notes for pre-construction and post-construction walk-through inspections and AWWU and SWS facility adjustments.
7. Waivers secured for exceptions to codes, statutes, administrative codes, etc.
8. Contractor redline drawings, signed Record Drawing mylars (for AWWU and SWS betterment work or changes made to any AWWU or SWS facilities, signed by contractor, within 90 days of final completion).
9. Final pay estimate and confirmation of no further charges.

AWWU and SWS shall deliver the following to PM&E:

1. Additional field documentation related to AWWU and SWS improvements work, as applicable.
2. AWWU's and SWS's inspector's notes for pre-construction and post-construction walk-through inspections and AWWU and SWS facility adjustments.

Final Payment:

When the above referenced deliverables have been received and approved by AWWU, SWS, and HLB, PM&E will reconcile actual construction costs and transfer dollars to balance the books.

Memorandum of Agreement between
Project Management & Engineering Department and Anchorage Water and Wastewater Utility and Solid Waste Services
Girdwood Industrial Park Ruane Road Improvements, PM&E Project No. 08-056
AWWU PeopleSoft Project ID _____
SWS PeopleSoft Project ID 892107

RECOMMENDED FOR APPROVAL:

**ANCHORAGE WATER AND WASTEWATER
UTILITY (AWWU)**

By: _____
Mark Premo, P.E.

Title: AWWU General Manager

Date: _____

RECOMMENDED FOR APPROVAL:

SOLID WASTE SERVICES (SWS)

By: _____
Mark Madden, P. E.

Title: Director

Date: 9/23/08

RECOMMENDED FOR APPROVAL:

**PROJECT MANAGEMENT AND
ENGINEERING DEPARTMENT (PM&E)**

By: _____
Jerry W. Hansen

Title: PM&E Deputy Director

Date: _____

RECOMMENDED FOR APPROVAL:

Heritage Land Bank

By: _____
William M. Mehner

Title: Executive Director

Date: 9-23-08

Memorandum of Agreement between
Project Management & Engineering Department and Anchorage Water and Wastewater Utility and Solid Waste Services
Oldwood Industrial Park Runway Road Improvements, PM&E Project No. 06-058
AWWU PeopleSoft Project ID
SWS PeopleSoft Project ID 892107

RECOMMENDED FOR APPROVAL:

**ANCHORAGE WATER AND WASTEWATER
UTILITY (AWWU)**

By: 
Mark Premo, P.E.

Title: AWWU General Manager

Date: 9/29/08

RECOMMENDED FOR APPROVAL:

SOLID WASTE SERVICES (SWS)

By: _____
Mark Madden, P. E.

Title: Director

Date: _____

RECOMMENDED FOR APPROVAL:

**PROJECT MANAGEMENT AND
ENGINEERING DEPARTMENT (PM&E)**

By: _____
Jerry W. Hansen

Title: PM&E Deputy Director

Date: _____

RECOMMENDED FOR APPROVAL:

Heritage Land Bank

By: _____
William M. Mehner

Title: Executive Director

Date: _____

Memorandum of Agreement between
Project Management & Engineering Department and Anchorage Water and Wastewater Utility and Solid Waste Services
Girdwood Industrial Park Ruane Road Improvements, PM&E Project No. 08-056
AWWU PeopleSoft Project ID _____
SWS PeopleSoft Project ID 892107

RECOMMENDED FOR APPROVAL:

**ANCHORAGE WATER AND WASTEWATER
UTILITY (AWWU)**

By: _____
Mark Premo, P.E.

Title: AWWU General Manager

Date: _____

RECOMMENDED FOR APPROVAL:

SOLID WASTE SERVICES (SWS)

By: _____
Mark Madden, P. E.

Title: Director

Date: _____

RECOMMENDED FOR APPROVAL:

**PROJECT MANAGEMENT AND
ENGINEERING DEPARTMENT (PM&E)**

By: _____
J. W. Hansen

Title: Acting Director

Date: 9/30/08

RECOMMENDED FOR APPROVAL:

Heritage Land Bank

By: _____
William M. Mehner

Title: Executive Director

Date: _____

Content ID: 008673**Type:** AR_FundsApprop - Funds Approp Resolution

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE HUNDRED SIXTY-EIGHT THOUSAND NINE HUNDRED FORTY-THREE DOLLARS (\$168,943) FROM ANCHORAGE WATER & WASTEWATER UTILITY (AWWU) FUND (550)

Title: AND ONE HUNDRED SIXTY-EIGHT THOUSAND NINE HUNDRED FORTY-THREE DOLLARS (\$168,943) FROM SOLID WASTE SERVICES (SWS) FUND (563) AS CONTRIBUTIONS TO THE HERITAGE LAND BANK (HLB) CAPITAL FUND (421) FOR THE GIRDWOOD INDUSTRIAL PARK RUANE ROAD IMPROVEMENTS PROJECT.

Author: pruittns**Initiating** OCPD**Dept:****Date****Prepared:** 1/29/10 12:18 PM**Director**
Name: Greg Jones**Assembly**
Meeting 3/2/10**Date:****Public**
Hearing 3/23/10**Date:**

<u>Workflow Name</u>	<u>Action Date</u>	<u>Action</u>	<u>User</u>	<u>Security Group</u>	<u>Content ID</u>
MuniManager_SubWorkflow	2/19/10 9:45 AM	Approve	Joy Maglaqui	Public	008673
Clerk_Admin_SubWorkflow	2/19/10 9:45 AM	Exit	Joy Maglaqui	Public	008673
Finance_SubWorkflow	2/12/10 4:30 PM	Approve	Lucinda Mahoney	Public	008673
Finance_SubWorkflow	2/11/10 4:28 PM	Checkin	Nina Pruitt	Public	008673
OMB_SubWorkflow	2/11/10 1:43 PM	Approve	Cheryl Frasca	Public	008673
FundsAppropWorkflow	2/10/10 4:51 PM	Checkin	Tawny Klebesadel	Public	008673
OCPD_SubWorkflow	2/10/10 4:51 PM	Approve	Tawny Klebesadel	Public	008673
Finance_SubWorkflow	2/10/10 4:15 PM	Reject	Nina Pruitt	Public	008673
OMB_SubWorkflow	2/9/10 9:37 AM	Approve	Cheryl Frasca	Public	008673
FundsAppropWorkflow	2/8/10 3:57 PM	Checkin	Tawny Klebesadel	Public	008673
OCPD_SubWorkflow	2/8/10 3:57 PM	Approve	Tawny Klebesadel	Public	008673
OMB_SubWorkflow	2/5/10 2:55 PM	Reject	Cheryl Frasca	Public	008673
OCPD_SubWorkflow	2/5/10 11:55 AM	Approve	Tawny Klebesadel	Public	008673
FundsAppropWorkflow	2/5/10 11:54 AM	Checkin	Tawny Klebesadel	Public	008673
Finance_SubWorkflow	2/4/10 4:37 PM	Reject	Nina Pruitt	Public	008673
OMB_SubWorkflow	1/29/10 3:28 PM	Approve	Cheryl Frasca	Public	008673
FundsAppropWorkflow	1/29/10 2:52 PM	Checkin	Tawny Klebesadel	Public	008673
OCPD_SubWorkflow	1/29/10 2:52 PM	Approve	Tawny Klebesadel	Public	008673
OMB_SubWorkflow	1/29/10 1:03 PM	Reject	Cheryl Frasca	Public	008673
OCPD_SubWorkflow	1/29/10 12:27 PM	Approve	Tawny Klebesadel	Public	008673
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